

INFORMATION ON THE PROCESSING OF PERSONAL DATA

Pursuant to Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (the "GDPR" or the "Regulation"), we hereby provide the following information regarding the processing of your personal data:

1. Data Controller

The controller of your personal data is Olivia Rent Spółka z ograniczoną odpowiedzialnością, with its registered office in Gdańsk (80-251), ul. Batorego 16/1A, entered in the Register of Entrepreneurs of the National Court Register maintained by the District Court Gdańsk-Północ in Gdańsk, 7th Commercial Division of the National Court Register, under KRS No. 0001140897, NIP No. 9571181560 and REGON No. 540282990 (hereinafter referred to as the "Controller").

2. Contact Regarding the Processing of Personal Data

In all matters relating to the processing of your personal data, you may contact the Controller at the following address:

Olivia Rent Sp. z o.o., ul. Batorego 16/1A, 80-251 Gdańsk, Poland

3. Purposes and Legal Bases for the Processing of Personal Data

The Controller may process your personal data for the following purposes:

- a) for marketing purposes, including the marketing of the Controller's own products or services and those of third parties, based on your consent to the processing of your personal data for such purposes, your request to receive an offer concerning products or services of the Controller or third parties, or your consent to receive correspondence regarding such products or services, pursuant to Article 6(1)(a) of the GDPR;
- b) for compliance with legal obligations to which the Controller is subject, including, in particular, maintaining and archiving documentation or responding to lawful requests from competent authorities concerning your personal data, pursuant to Article 6(1)(c) of the GDPR and applicable legal provisions;
- c) for the establishment, exercise, protection or defence of legal claims by or against the Controller, based on the Controller's legitimate interest consisting of the ability to establish, pursue, secure or defend such claims, pursuant to Article 6(1)(f) of the GDPR;
- d) for handling correspondence, pursuant to Article 6(1)(c) of the GDPR and applicable legal provisions (where correspondence is necessary to fulfil a legal obligation of the Controller), Article 6(1)(f) of the GDPR (where the Controller's legitimate interest consists of responding to correspondence), or Article 6(1)(a) of the GDPR (where correspondence is conducted on the basis of your consent).

4. Disclosure of Personal Data (Recipients of Personal Data)

Your personal data may be disclosed by the Controller to:

- a) entities processing personal data on behalf of the Controller, including entities engaged by the Controller to perform activities related to its business operations, as well as providers of tax, accounting, insurance, legal, technical and IT services;
- b) entities processing personal data as independent controllers, including courier, postal, banking and insurance service providers, as well as competent authorities and entities to whom the Controller is required or authorised to disclose personal data under applicable law.

5. Transfers of Personal Data Outside the EEA

The Controller may cooperate with partners established outside the European Economic Area ("EEA"). Personal data shall be transferred outside the EEA only where necessary and subject to an appropriate level of protection. In particular, such transfers shall be safeguarded through the use of Standard Contractual Clauses adopted by the European Commission or other safeguards required under applicable data protection legislation.

6. Retention Period of Personal Data

The retention period for personal data depends on the legal basis and purpose of processing.

Accordingly, your personal data will be processed:

- a) where processing is based on your consent – until such consent is withdrawn;
- b) where processing is carried out for the purpose referred to in Section 3(b) above – for the period necessary to fulfil the relevant legal obligation and for any additional period during which the Controller may be subject to legal consequences resulting from failure to comply with that obligation;
- c) where processing is carried out for the purpose referred to in Section 3(c) above – for the period necessary to establish, pursue, secure or defend claims, taking into account the applicable statutory limitation periods;
- d) where processing is based on the Controller's legitimate interest – until a valid objection to such processing is raised, subject to the remaining provisions of this Section 6.

Where personal data are processed for multiple purposes or on different legal bases with different retention periods, the data shall be retained for no longer than the longest applicable retention period.

7. Your Rights

Subject to the conditions set out in the GDPR, you have the right to:

- a) access your personal data;
- b) rectify inaccurate or incomplete personal data;
- c) request the erasure of your personal data ("right to be forgotten");
- d) request restriction of processing;
- e) receive your personal data in a structured, commonly used and machine-readable format and transmit those data to another controller (data portability);
- f) object to the processing of your personal data, including profiling;
- g) withdraw your consent at any time where processing is based on consent, without affecting the lawfulness of processing carried out prior to such withdrawal;
- h) lodge a complaint with the President of the Personal Data Protection Office (Prezes Urzędu Ochrony Danych Osobowych) if you believe that the processing of your personal data infringes the GDPR.

8. Automated Decision-Making and Profiling

Your personal data are not subject to decisions based solely on automated processing, including profiling, within the meaning of Article 22 of the GDPR.

This means that you are not subject to decisions based exclusively on automated processing, including profiling, which produce legal effects concerning you or similarly significantly affect you.

9. Provision of Personal Data

The provision of personal data is voluntary. However, it is necessary in order to receive information regarding the Controller's products or services, as well as the products or services of third parties, and to conduct correspondence with the Controller.